

Appendix B: Proposed Award Criteria

1. Suitability Questionnaire

Pass/fail basis

There will be Service specific criteria included within the mandatory suitability questionnaire

The following are Service specific requirements for this procurement:

- Minimum of OFSTED rating grade 2 over the last 3 yrs
- Experience of delivering apprenticeships
- Minimum of 5 yrs. experience of providing similar services in terms of breadth of subjects/training and student numbers per annum in the East Midlands (Leics, Notts, Lincs, Cambs, Rutland, Northants)
- Minimum financial threshold – we can only require bidders to have a turnover of at most TWICE the contract value as a minimum financial requirement
- A valid UK Provider Registration Number (UKPRN).

These will be evaluated on a Pass/fail basis

2. Evaluation Criteria

Criteria	Weighting
1. Service Model Outline your experience of delivering this type of service.	10%
2. Service Characteristics Please detail the services that you are offering as part of this contract, clearly defining the service characteristics/benefits.	10%
3. Implementation Plan Please provide an implementation plan describing what your organisation envisages are the key milestones and activities involved in achieving a successful transition and implementation of this service, to ensure a contract commencement date of 1 st August 2020. Tenderers may attach a risk assessment document identifying key risks and mitigating actions and/or a project plan e.g. Gantt chart or implementation timeline.	20%

<p>4. Outcomes</p> <p>Please describe how you intend to measure and evaluate service performance and compliance to ensure.</p>	<p>20%</p>
<p>5. Partnership Working</p> <p>Please explain your approach to partnership working and stakeholder engagement, to develop long term working relationships and effective communication, to ensure the success of this contract throughout its entire duration?</p>	<p>15%</p>
<p>6. Safeguarding</p> <p>In providing the specified service, what will your approach be to safeguarding and the protection of vulnerable Service Users?</p>	<p>10%</p>
<p>7. Service User Engagement</p> <p>Please describe how you will identify and address the needs of service users and ensure that support is provided in a flexible manner that addresses the specific needs of the individual. Include how you will ensure that the individuals accessing the service, their families and key stakeholders have an opportunity to input into developing, designing and monitoring the service?</p>	<p>10%</p>
<p>8. Social Value</p> <p>Detail the social value your service will deliver across at least two of the three areas of: supporting the local economy; reducing demand for public services; and looking after the local environment. This should be additional value above and beyond the specified service and at no additional cost.</p>	<p>5%</p>